

Home Maintenance Checklist

Courtesy of Fannie Mae

Spring Maintenance

Outside Items

- Check all weather stripping and caulking around windows and doors, especially if you have air-conditioning.
- Check outside of house for cracked or peeling paint. Caulk and repaint as necessary.
- Remove, clean and store storm windows (if removable).
- Check all door and window screens. Patch or replace as needed. Put screens up (if removable type).

Inside Items

- Replace filters on air conditioners.
- Check and clean dryer vent, stove hood and room fans. Change or clean filters on furnace.
- Check door seals on refrigerator and freezer. Vacuum refrigerator coils.
- Clean fireplace. Leave damper open in summer for improved ventilation if home is not air-conditioned.
- Check basement wall and floors for dampness. If moist, remedy as appropriate.
- Clean dehumidifier according to manufacturer's instructions.
- Check for leaky faucets. Replace washers as necessary.
- Check attic for proper ventilation. Open vents.
- Clean drapes and blinds. Repair as needed.

Fall Maintenance

Outside Items

- Check all weather stripping and caulking around windows and doors. Replace or repair as needed.
- Check for cracks and holes in house siding. Fill with caulking as necessary.
- Remove window air conditioners, or put weatherproof covers on them.
- Take down screens (if removable type). Clean and store.
- Check storm windows and doors. Clean and repair as needed. Put back up (if removable type).
- Drain outside faucets (cold climate areas).
- Clean gutters and drain pipes so that leaves won't clog them.
- Check roof for leaks. Repair as necessary.
- Check flashing around vents, skylights and chimneys for leaks.
- Check chimney for damaged chimney caps and loose or missing mortar. Is it time for a professional chimney cleaning?
- Check chimney flue. Clear obstructions. Make sure damper closes tightly.
- Lubricate door hinges and locksets with a light oil.

Inside Items

- Check insulation wherever possible. Replace or add as necessary.
- Have heating system and heat pump serviced. Change filters.
- Check and clean humidifier in accordance with manufacturer's instructions.
- Drain hot water heater. Remove sediment from bottom of tank.
- Vacuum refrigerator coils.
- Clean fireplace.

Please note: Bank of America recommends that you use professional contractors and takes no responsibility for any personal injuries or damage to property resulting from the performance of any of the listed tasks by you or anyone else.