

## Flu and coronavirus information

As we closely monitor developments around the coronavirus, we continue to make the health and wellness of our teammates our utmost priority.

Review the [Coronavirus Fact Sheet](#).

**If you are continuing to work in the office, we ask that you also please take the following steps:**

- Review the [statement](#) by Christopher Krebs, director of Cybersecurity and Infrastructure Security Agency (CISA), and [letter](#) issued by U.S. Secretary of the Treasury Steven Mnuchin.
- Keep them with you while commuting every day – along with your Bank ID.
- Reference these documents if you are asked questions by local authorities during your commute to and from the office.

### Actions you may need to take

- The Centers for Disease Control and Prevention has shared that “some individuals are at higher risk of getting very sick from this illness. This includes older adults, and people who have chronic medical conditions like heart disease, diabetes and lung disease.”<sup>1</sup> If you have higher risk factors identified by the [U.S. Centers for Disease Control](#), AND are currently working in the office, contact the Global HR Service Center at **800 556 6044** (and say “assistance” when prompted). Please note: Do not contact the Service Center if you are currently working at home, on a leave of absence or in the MyWork program.
- If you believe you may have been directly exposed to coronavirus, please contact SOACC at **800 222 7511**. You will then be connected with Life Event Services and receive guidance as needed. Please ensure your contact information in [Workday](#) and Connections is up to date at all times, and immediately respond to any ENACT messages you may receive.

### Resources available to you

In support of your health and wellbeing, you have access to a variety of [tools and resources](#) to address the flu and the coronavirus.

### Talking to children about the coronavirus

As planned events, school and activities are canceled and children hear conversations about the coronavirus, they may worry about themselves or a loved one becoming ill. The Centers for Disease Control and Prevention (CDC) has created [guidance to help adults have conversations with children about coronavirus](#) and ways they can avoid getting and spreading the coronavirus and The World Health Organization offers [myth busters](#) that can assist parents in explaining the virus to their children. In addition, for children whose school is canceled, the [Public Broadcasting System \(PBS\)](#) offers a daily educational support with activities and tips parents can use to help children play and learn at home.